



# MUCH HOOLE PARISH COUNCIL

## NOTICE OF MEETING

You are hereby summoned to attend the April Meeting of Much Hoole Parish Council to be held at 7.30pm on **Monday 13<sup>th</sup> April 2026**. The meeting will be held at **The Venue at Hoole Village Memorial Hall**, Liverpool Old Road, PR4 5QA.

### AGENDA

<b>1.</b>	<b>Apologies for Absence</b> To receive apologies for absence.										
<b>2.</b>	<b>Declaration of Interests and Dispensations:</b> to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting.										
<b>3.</b>	<b>Minutes of the Previous Meetings:</b> To resolve to approve the minutes of the last Council meeting held on 9 <sup>th</sup> March 2026 as being true and accurate.										
<b>4.</b>	<b>Public Time</b> To invite and listen to issues raised by members of the public.										
<b>5.</b>	<b>Correspondence from members of the public</b> To discuss correspondence received from members of the public.										
<b>6.</b>	<b>Reports from other meetings and information on Future Events</b> Council to review any reports from meetings where councillors have attended as representatives and discuss any future such events.										
<b>7.</b>	<b>Village Hall</b> To receive and note a report on the progress of The Village Hall.										
<b>8.</b>	<b>Off Road Cycle Track</b> To receive inspection reports and resolve actions required.										
<b>9.</b>	<p><b>Finance</b></p> <p>a) To sign off the Bank reconciliation for the month of March 2026</p> <p>b) To sign off the Bank reconciliation for the financial year 01.04.2025 – 31.03.2026</p> <p>c) To receive the Clerk's year-end Financial Statement as at 31 March 2026 and review reserves position</p> <p>d) To review year-end income and expenditure against the 2025–26 budget and note variances</p> <p>e) To approve the Fixed Asset Register dated 31/03/2026</p> <p>f) To consider and approve the CIL reports for publication on the MHPC website:</p> <ul style="list-style-type: none"> <li>• Amended reports: 2018–2024 and 2024–2025</li> <li>• New report: 2025–2026</li> </ul> <p>g) To resolve to approve a transfer of £1,674 from the current account to the CIL account to align the CIL balance with the reported reserve.</p> <p>h) To authorise reclaimable VAT of up to £2,080 on the Liverpool Old Road bus shelter project (additional to the previously approved budget of £10,400).</p> <p>i) To approve payment of the Information Commissioner's Office Data Protection Fee (£52) for Tier 1 registration for the parish council</p> <p>j) To authorise the following payments:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">No</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Amount</th> <th style="text-align: left;">Description</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>31/03/2026</td> <td>Amy Evans (Clerk)</td> <td>£460.42</td> <td>Clerk's March salary</td> </tr> </tbody> </table>	No	Date	Payee	Amount	Description	1)	31/03/2026	Amy Evans (Clerk)	£460.42	Clerk's March salary
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1)	31/03/2026	Amy Evans (Clerk)	£460.42	Clerk's March salary							

	2)	17/03/2026	Amy Evans (Clerk)	£5.00	PAYG SIM reimbursement
	3)	31/03/2026	Amy Evans (Clerk)	£27.82	Mileage reimbursement
	4)	31/03/2026	Harry Jackson	£64.00	Lengthsman March invoice
	5)	16/03/2026	Photocast Products	£24.13	Plaques – invoice shortfall
<b>10.</b>	<b>Governance and Policy</b>				
	a) To review the council's regular payments and Direct Debits and confirm continuation (amounts subject to change as invoiced): <ul style="list-style-type: none"> <li>• Easy Websites – £64.68 per month</li> <li>• Bank Fees – £7.00 per quarter</li> <li>• LALC subscription – as invoiced</li> <li>• Burial ground maintenance grant – £500 per year</li> </ul> b) To resolve to formally rename the Data Protection Policy to "Privacy Notice / Data Protection Policy".				
<b>11.</b>	<b>Staffing – Locum Clerk Pay</b>				
	To resolve to approve the pay scale (SCP21) for the locum clerk covering the current clerk's maternity leave and that this will be subject to the 2026–27 pay award.				
<b>12.</b>	<b>Donation of Unclaimed FOI Fee</b>				
	To resolve to donate the £10 unclaimed FOI fee to a cancer charity of the council's choice.				
<b>13.</b>	<b>Grants</b>				
	a) Council to review the considerations outlined in the Clerk's grant report for April 2026. b) To consider the grant application from Little Hoole County Primary School Parent Teachers Association for £320.00 for inflatable hire for the upcoming summer fair. c) To consider the grant application from Little Hoole and Friends Ground Force at Little Hoole Primary School, for between £5,940 and £8,890 for a full 12-month Ground Force programme. d) To consider the grant application from Hoole Village Memorial Hall for £1,000 for a container for storage of materials for a "Men's Shed" project.				
<b>14.</b>	<b>Footpaths &amp; Gardens</b>				
	a) To receive an update on the maintenance of footpaths including work completed. b) To receive an update on the repainting of the children's playground behind Trafalgar Gardens.				
<b>15.</b>	<b>Local Government Reorganisation - statutory consultation</b>				
	To confirm whether a response was submitted before the deadline on 26 <sup>th</sup> March 2026.				
<b>16.</b>	<b>Much Hoole business directory of services &amp; suppliers</b>				
	To receive an update on the design work by Sprint Print.				
<b>17.</b>	<b>Fallen Soldiers Plaques</b>				
	To receive an update on the delivery of the plaques and to discuss the next steps.				
<b>18.</b>	<b>Replacement Bus Shelter</b>				
	To receive an update on the replacement bus shelter for Liverpool Old Road.				

<p><b>19.</b></p>	<p><b>Planning</b>  To note planning applications received since the last meeting, where consultation deadlines have passed:</p> <table border="1"> <thead> <tr> <th data-bbox="191 247 483 289">Ref</th> <th data-bbox="500 247 808 289">Address</th> <th data-bbox="824 247 1528 289">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="191 331 483 373">07/2026/00205/DIS</td> <td data-bbox="500 310 808 394">Puddle Duck Cottage, Moss House Lane</td> <td data-bbox="824 296 1479 401">Discharge of planning conditions (landscaping, biodiversity &amp; habitat management) – 07/2025/00869/FUL</td> </tr> <tr> <td data-bbox="191 436 483 478">07/2026/00157/REM</td> <td data-bbox="500 415 808 499">Land rear of Chez Soi, Smithy Lane</td> <td data-bbox="824 415 1479 499">Reserved matters – appearance, landscaping, layout &amp; scale</td> </tr> <tr> <td data-bbox="191 520 483 562">07/2026/00183/FUL</td> <td data-bbox="500 499 808 583">34 Liverpool Old Road</td> <td data-bbox="824 520 1187 562">Self/custom build dwelling</td> </tr> <tr> <td data-bbox="191 604 483 646">07/2026/00168/NOT</td> <td data-bbox="500 583 808 667">Snaylams Farm, Felton Way</td> <td data-bbox="824 583 1446 667">Temporary telecoms mast (18m lattice) with antennas, fencing &amp; equipment</td> </tr> <tr> <td data-bbox="191 667 483 709">07/2026/00146/NOT</td> <td data-bbox="500 667 808 709">Liverpool Road</td> <td data-bbox="824 667 1187 709">1 x 12m light wooden pole</td> </tr> </tbody> </table>	Ref	Address	Description	07/2026/00205/DIS	Puddle Duck Cottage, Moss House Lane	Discharge of planning conditions (landscaping, biodiversity & habitat management) – 07/2025/00869/FUL	07/2026/00157/REM	Land rear of Chez Soi, Smithy Lane	Reserved matters – appearance, landscaping, layout & scale	07/2026/00183/FUL	34 Liverpool Old Road	Self/custom build dwelling	07/2026/00168/NOT	Snaylams Farm, Felton Way	Temporary telecoms mast (18m lattice) with antennas, fencing & equipment	07/2026/00146/NOT	Liverpool Road	1 x 12m light wooden pole
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<p><b>20.</b></p>	<p><b>Items for next agenda</b></p>																		
<p><b>21.</b></p>	<p><b>Date of Next Meeting</b>  To agree the date of the Annual May Meeting as 7.30pm on Monday 11<sup>th</sup> May 2026 to be held at 'The Venue', Liverpool Old Road, Much Hoole.</p>																		